

MONDAY MANTA NEWS



A PUBLIC CHARTER HIGH SCHOOL

www.marcoislandacademy.org

MONDAY, AUGUST 26, 2019

HEADLINE NEWS!



Mark Your Calendars

- Monday, August 26th – Volleyball vs. Village School @ MICMS, 6pm
- Wednesday, August 28th – Back to School Night, 6:30pm
 - Please review the attached schedule. You will report to your student's mentor from whom you will receive your student's first semester schedule to follow for the remainder of the evening.
- Friday, August 30th – Football @ Shorecrest Prep, St. Petersburg, 7pm
- Monday, September 2nd – No School for Students and Staff

Counselor's Corner is Back!

Attached, please review the attachment for important information from Mr. Zumstein regarding:

- Upcoming college visits and the registration process
- The Florida Bright Futures Scholarship Program
- Important Information from the University of Florida and Florida Gulf Coast University's Offices of Admissions

IMPORTANT Notice Regarding Student Pick-up/Drop-off

The Estuary is private property and not to be used as a pick-up/drop-off location for our car riders. Please continue to adhere to our traffic flow around our campus and be patient as we are working to dismiss the students as safely and timely as possible.

Where's the Bus? There's an app for that!

Please review the attachment for more information on the new WheresTheBus app.

Attention Young Artists – The Young Artists Academy Applications are now available!

Attached, please find the application for the 2019 Young Artists Academy with the Marco Island Center for the Arts.

- Application Deadline: September 20, 2019

An Important Message from Our Dean of Students Regarding FortifyFL

The Florida Department of Education is requiring that all parents, guardians, and students be notified of the FortifyFL application for phone and computer access. FortifyFL is a suspicious activity reporting tool that allows you to instantly relay information to appropriate law enforcement agencies and school officials. Please take the opportunity to review the following website in regard to this application and how to access it: <https://getfortifyfl.com/>.

MIA Parents and Guardians, We Want You!

Marco Island Academy Athletics is asking all parents and guardians to sign-up to volunteer at our home athletic events. Without you, we couldn't do it!

SPRING BREAK TRIP 2020 Informational Meeting in Room 103

Wednesday, August 28th, 5pm (BEFORE Back-to-School Night)

Those interested in the Spring Break trip to Southern Spain and Portugal should attend the meeting to get trip and payment details. Contact Mrs. Galiana or Senor Higuera for more information. See last year's video at the following link: <https://www.youtube.com/watch?v=NDUZZWqAEs8&t=15s>. Attached, please find the registration flier.

Schedule

	Class/Teacher	Room #
Manta Mentoring		
Block 1		
Block 2		
Block 3		
Block 4		

Back-to-School Night Schedule

Meet the Mentors	6:30pm
Welcome by Miss Scott	6:40-6:42pm
Passing Time	6:42-6:47pm
Block 1	6:47-6:57pm
Passing Time	6:57-7:02pm
Block 2	7:02-7:12pm
Passing Time	7:12pm-7:17pm
Block 3	7:17-7:27pm
Passing Time	7:27-7:32pm
Block 4	7:32-7:42pm
Back-to-School Night Concludes	7:45pm
Close of Campus	7:50pm

Please check www.marcoislandacademy.org for important dates, events, and other information.

College Visits

Admission representatives from the following schools are visiting Marco Island Academy:

- Florida Institute of Technology – Thursday, September 5 @ 11:00
- University of Florida – Wednesday, September 11 @ 9:30
- University of South Florida – Thursday, September 19 @ 1:00
- Florida Gulf Coast University – Tuesday, September 24 @ 9:30
- Florida Southern College – Tuesday, October 1 @ 10:15
- Florida State University – Friday, October 4 @ 2:15

Representatives from additional schools will be also be added later in the year.

Students who wish to attend a college visit must register in the office with Ms. Carr AT LEAST TWO DAYS IN ADVANCE OF THE VISIT.

Important Scholarship Information: Bright Futures

The Florida Bright Futures Scholarship Program establishes lottery-funded scholarships to reward Florida high school graduates for high academic achievement.

Students must APPLY for the scholarship by submitting the Florida Financial Aid Application (FFAA) no later than August 31 after high school graduation. If a student does not apply for the scholarship by the deadline, a student cannot receive the scholarship!

All eligibility requirements must be met by high school graduation; however, scores of ACT®/SAT®/P.E.R.T. tests taken through June 30 are accepted for evaluation purposes.

After submitting the FFAA, the student is responsible for tracking application and award status online and keeping the Office of Student Financial Assistance (OSFA) informed of any demographic or institutional changes.

Students are responsible for ensuring that funding for an academic year is accurate by contacting their institution's financial aid office. The Bright Futures Scholarship will renew automatically each year (up to the scholarship limit) if the student maintains the required GPA and earns the required credit hours. See Chapter 3: 'Renewing Your Award' for more details

For additional information, please see the following page entitled Step Into Your Future or visit <https://www.floridastudentfinancialaidsq.org/SAPBFMAIN/SAPBFMAIN>

Step Into Your Future!

The Florida Bright Futures Scholarship Program has helped more than 725,000 Florida students attend a postsecondary institution. Bright Futures awards include: Florida Academic Scholars award (FAS), Florida Medallion Scholars award (FMS), Florida Gold Seal CAPE Scholars award (GSC) and the Florida Gold Seal Vocational Scholars award (GSV).



Go to www.FloridaStudentFinancialAidsq.org/SAPBFMAIN/SAPBFMAIN to find out how to qualify for a Bright Futures Scholarship.



Go to www.FloridaStudentFinancialAidsq.org and submit a completed, error-free Initial Student Florida Financial Aid Application (FFAA) during your last year of high school, by graduation.



Make the grade, earn the score...and graduate! The Florida Bright Futures Scholarship Program is created to establish a lottery-funded scholarship program to reward any Florida high school graduate who merits recognition of high academic achievement. The graduate must enroll in a degree program, certificate program or applied technology program at an eligible Florida public or private postsecondary education institution.



Know your responsibilities...apply, meet the requirements before graduation and throughout your college career. (Requirements are subject to change with each Florida Legislative session.)

Office of Student Financial Assistance website: www.FloridaStudentFinancialAidsq.org

Customer Service: 888-827-2004

Email: OSFA@fldoe.org



Updates from Gator Nation

The University of Florida has the following application updates to share:

- Our application will now be available on both The Common Application as well as the Coalition for College. Students may apply using either, as we have no preference, and only need to apply once. **(Editor's NOTE: The Common Application is a MUCH more reliable and efficient system for students!)**
- Our decision date has been moved back to the last Friday of February, making **this year's decision day February 28, 2020.**
- **We will be super scoring both the SAT and ACT this year.**
- **The middle 50% of our 2019-2020 freshman class increased slightly from the previous year:**
 - **GPA: 4.3-4.6**
 - **SAT: 1330-1460**
 - **ACT: 29-33**

The rest of our application process will remain the same, but here are some helpful reminders:

- Priority application deadline: **November 1**
- Student Self-Reported Academic Record deadline: **December 1**. Once students have submitted the SSAR and it is locked, they will not be able to make changes. However, if they submit their SSAR and make a change prior to December 1, please make sure they understand that they must submit their SSAR again to lock it and that they check to make sure the SSAR is linked to their application. If students have questions about this step they can find our FAQ here: <https://admissions.ufl.edu/apply/freshman/ssar-faq>.
- Test score submission deadline: **December 15**. Only official score reports will be applied to a student's application.
- The FAFSA will open on October 1; UF's "on-time" deadline to receive the data from our federal processor is December 15. This means that students should apply **before** December 15 in order to meet the deadline. Federal financial aid is on a first-come, first-served basis, so students need to apply early. The FAFSA will require "prior-prior" tax year data.

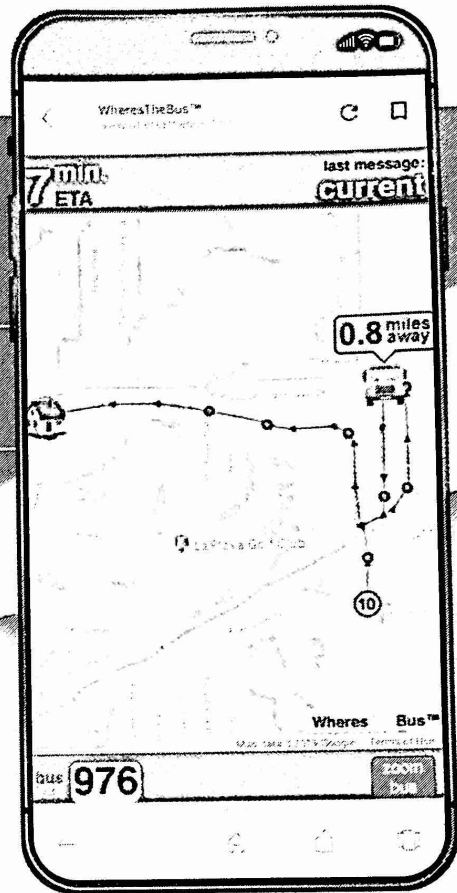
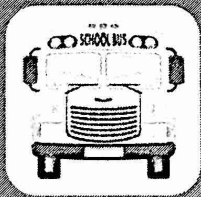
Are you considering FGCU?

FGCU is now utilizing an Early Action and Regular Decision process. Students who apply by November 1 will be considered in the Early Action batch and receive an admission decision by Christmas. Those who apply by March 1 for Regular Decision will receive decisions beginning in March.

FGCU has joined the Common App! This is an exciting new venture for us as we know many students already have Common App accounts and find it easier to apply to their select schools that way. Students can still apply via our native application, but the Common App allows for another way too.

TRACK YOUR CHILD'S SCHOOL BUS WITH

WheresTheBus™



Eliminate the stress of missing the bus with Collier County Public Schools' new **WheresTheBus™ app!** Using GPS technology, this app will show you and your child how many more miles your bus is from the bus stop.

FEATURES

- ✓ ARRIVAL STATUS
Estimated time of arrival (ETA)
- ✓ BUS LOCATION AND DISTANCE TO DESTINATION
- ✓ BUS EXPECTED TRAVEL PATH TO DESTINATION
- ✓ USERS CAN ONLY VIEW ELIGIBLE BUSES ASSIGNED TO THEIR CHILD(REN)
- ✓ EASILY SWITCH BETWEEN BUSES (if multiple)

SIGN UP FOR Wheres Bus™ TODAY!

Signing up is free and the app is secure with all parent and guardian information checked and verified.

Go to www.WheresTheBus.com

- 1. In the "Parents" section on the left of the screen, click on the "Set up account" button
- 2. When prompted select **Collier County (FL)**
- 3. Enter student information (Birth Date and Student ID#)
- 4. Once your information is validated, you will receive an e-mail with instructions and app download information

SIGA EL AUTOBÚS ESCOLAR DE SU HIJO CON

WheresTheBus™ (Dónde Está El Bus)

¡Elimine el estrés de perder el autobús con la nueva aplicación **WheresTheBus™** de las Escuelas Públicas de Collier! Usando la tecnología GPS, esta aplicación le mostrará a usted y a su hijo a cuántas millas de la parada está su bus.

CARACTERÍSTICAS

- ▶ **ESTADO DE LLEGADA**
Hora prevista de llegada.
- ▶ **UBICACIÓN DEL AUTOBÚS Y DISTANCIA AL DESTINO.**
- ▶ **RUTA ESPERADA DEL AUTOBÚS AL DESTINO**
- ▶ **LOS USUARIOS SÓLO PUEDEN VER LOS AUTOBUSES ELEGIBLES ASIGNADOS A SUS HIJOS**
- ▶ **CAMBIO FÁCIL ENTRE LOS AUTOBUSES**
(si tiene varios que chequear)

¡INSCRIBASE CON WheresTheBus™ HOY DÍA!

- 1.** Visite www.WheresTheBus.com
- 2.** En la sección "Parents" (Padres) a la izquierda de la pantalla, haga clic en el botón "Set up Account" (Configurar Cuenta)
- 3.** Cuando se le solicite, seleccione **Collier County (FL)**
- 4.** Ingrese la información del estudiante (Fecha de nacimiento y número estudiantil)
- 5.** Una vez que su información sea validada, **recibirá un correo electrónico con instrucciones e información para descargar la aplicación**

SWIV PAKOU BIS LEKÒL PITIT OU A AVÈK

WheresTheBus™ (Kote Bis La)

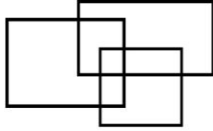
Elimine tèt fè mal pou chèche konnen ki kote bis lekòl yo pase avèk yon nouvo aplikasyon Lekòl Piblik Collier County kreye ki rele **WheresTheBus™**! Aplikasyon sa a itilize teknoloji GPS, epi li pral montre ou menm ansanm avèk pitit ou konbyen kilomèt bis la rete avan pou li rive nan estasyon an.

MEN SA OU AP JWENN NAN APLIKASYON AN

- ▶ **A KI LÈ BIS LA AP RIVE**
Nan ki kantite tan yo prevwa ke bis pral rive
- ▶ **KOTE YO LOKALIZE BIS LA AK A KI DISTANS LI YE PA RAPÒ A DESTINASYON AN**
- ▶ **KOTE YO PREVWA BIS LA PRAL PASE POU RIVE NAN DESTINASYON AN**
- ▶ **MOUN KI AP ITILIZE APLIKASYON AN KAPAB WÈ SÈLMAN BIS KI ELIJIB POU TRANSPÒTE PITIT PA YO**
- ▶ **LI CHANJE BIS FASILMAN**
(si gen plizyè bis)

APLIKE POU WheresTheBus™ JODI A MENM!

- 1.** Ale sou sit entènèt sa a www.WheresTheBus.com
- 2.** Nan seksyon ki make "Paran" ki sou bò goch ekran an, klike sou bouton "Set up account" la (kreye kont pa ou)
- 3.** Lè òdinatè a mande ou, chwazi **Collier County (FL)**
- 4.** Antre enfòmasyon elèv la (Dat Nesans ak Nimewo Idantifikasyon Elèv la)
- 5.** Yon fwa ke sistèm nan valide enfòmasyon ou la, **ou pral resevwa yon e-mail ki pral ba ou enstriksyon ak enfòmasyon sou fason pou w telechaje aplikasyon an**



Marco Island
Center for the Arts

YOUNG ARTISTS ACADEMY 2019

The Young Artist Academy offers art experiences for middle and high school students, who have both talent and an interest in art. The program provides the opportunity to learn techniques and develop new skills.

Classes will take place on Saturday afternoons on the following dates: **September 28, October 5, 12, 19, 26, November 2, 9, 16**, and the classes will run from **1pm-4pm**. Classes will be offered in three mediums: clay, photography and multimedia. Each participant will participate in **two** of the three mediums. Each student who applies will be asked to rank their preferences and we will try to match students up as best we can. Student will have four weeks each of two mediums.

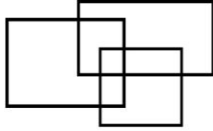
To be eligible for the program, a student must be in **grade 6 through grade 12**. There are a **limited number of spaces** and places will be filled on a **first to apply basis**. All applications will be date and time stamped so it is advisable that students submit their applications as soon as possible. **We will not accept applications after September 20, 2019.**

The classes will be taught by professional, practicing artists who will model the experiences needed to prepare for a life-time of art as either a vocation or an art patron. There is a new team of teaching artists this year. The classes and materials will be provided free to the students.

There is no fee for this program. We expect students to fulfill their commitment when they are accepted for the program. We are required to report to our donors. Therefore, students are required to be in attendance and on time for each session. There can be one excused absence.

STUDENT EXHIBITION AND COMPETITION! Students who attend all eight sessions will be eligible to enter one piece of artwork into an exhibition that will take place in our atrium from November 18-21, 2019. The Art Center will engage a panel of judges and the 1st, 2nd or 3rd place winners will receive cash prizes. The artwork will be featured in the Art Center's December newsletter. Students **must** pick up their artwork on Friday, November 22 by 5pm. No artwork will be stored past that date.

For additional information, please contact at Dustin@marcoislandart.org or 239-394-4221.



Marco Island
Center for the Arts

Young Artist Academy Application Form 2019

Student Name _____ Age _____ Grade _____

Student's School _____

Parent/Guardian _____

Address _____ City _____ Zip _____

Student Phone (Home) _____ (Cell) _____

Student Email _____

Parent Phone (Cell) _____ Parent Email _____

Student Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

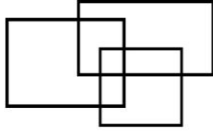
Please select your preference ranked 1, 2, 3 for the three following mediums (1 being your favorite). We will do our best to place applicants in their desired workshops however, we cannot guarantee as the spaces will be filled as we receive the applications. There are a limited number of spaces and we strongly suggest students apply as soon as possible. **We will not accept applications after September 20, 2019.** Student will participate in two of the mediums and will have four weeks in each of those two workshops.

___ Clay

___ Photography

___ Multimedia

Student must submit the completed Parent/Guardian Release form, the Program Commitment Form and Photo Release form with the application.



Marco Island
Center for the Arts

**Young Artists Academy
PROGRAM COMMITMENT FORM 2019**

Student Name (Please Print)

I am aware that by completing this Young Artist Academy Program Commitment Form that I am making a commitment to use my best efforts to attend all of the eight (8) sessions as I would attend school classes. I understand that I may be entitled to **one** absence if that absence is excused. For an absence to be excused, Hyla Crane, the Executive Director of the Art Center must receive, in advance, a letter or e-mail explaining the circumstances of the absence. At her discretion, she may deem the situation appropriate for an excused absence. Students must attend all eight (8) sessions to be eligible to participate in the final art competition and show. If a student is absent **more than once** during the program, that student will be removed from the program and will be ineligible for all future Art Center student programs. Classes will take place on Saturday afternoons on the following dates: September 28, October 5, 12, 19, 26, November 2, 9, 16, and the classes will run from 1pm-4pm. Classes will be offered in three mediums: clay, photography and multimedia. Each participant will participate in two of the three mediums. I understand the program has been developed to further enhance my skills as well as introduce me to new techniques in select visual arts.

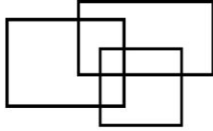
Student Signature _____ **Date** _____

As the parent or legal guardian of _____
Student Name (Please Print)

I understand the commitment that he/she is making and will support his/her participation in the Young Artist Academy. I have read the conditions set forth above and understand them. I understand that this program is limited as to the number of students and if he/she does not attend, I will be excluding another child from possible participation in the program. I further understand that attendance is required to avoid jeopardizing the funding for this program underwritten by the Island Country Club Charitable Foundation, Inc. and the Department of State, Division of Arts and Cultural Affairs, the Florida Council of the Arts and Culture and the State of Florida and **The Marco Island Center for the Arts.**

Name of Parent/Guardian _____

Signature of Parent /Guardian _____
Date: _____



Marco Island
Center for the Arts

**Photo and/or Video Release Form
Minor (under 18)**

Parent/Guardian Name:		
Address:		
City:	State:	Zip:
Cell Phone:	Home Phone:	
E-Mail:		

I hereby grant the Marco Island Center for the Arts (hereinafter the "Art Center"), other partner organizations involved in program planning (hereinafter "Partners"), their agents, employees and representatives permission to use my likeness or the likeness of my child or children in photographs or videos in any and all publications and promotions including but not limited to printed materials, advertisements and websites, without permission or consideration. I understand and agree that these materials become the property of the Art Center and Partners and will not be returned. I hereby irrevocably authorize the Art Center and its Partners to edit, alter, copy, publish or distribute the photos and/or videos for the purpose of publicizing the Art Center and Partners or for any other lawful purpose. In addition, I waive the right to inspect or approve the finished product including written or electronic copy, wherein my likeness or the likeness of my child(ren) appears. Additionally, I hereby hold harmless, release and forever discharge the Art Center and Partners from all claims, demands, and causes of action whatsoever which I, my agents, heirs, executors, administrators or any other persons acting on my behalf or on behalf of my estate have or may have reason of this authorization.

I am 18 years of age or older and competent to contract in my own name. I am authorized to sign this release on behalf of the minor child(ren) set forth below. I have read this release before signing and I fully understand the contents, meaning and impact of this release.

Parent/Guardian Signature	Print Name	Date
---------------------------	------------	------

Child 1
Child's Name: _____ **Age:** _____

Child 2
Child's Name: _____ **Age:** _____

Child 3
Child's Name: _____ **Age:** _____



Iberian Delights

Ms. Lori Galiana and Mr. Fernando Higuera

Tour Includes

Departure Date

March 7, 2020

Overnights

Lisbon 2 • Algarve Coast 1 • Seville 1 •
Granada 1 • Madrid 2

Accommodations

Accommodations in centrally-located three-star or four-star hotels. Rooming on a triple basis. Double rooms: \$280 per person.

Transportation

Round-trip transportation on scheduled airline. Deluxe touring motorcoach.

Meals

All breakfasts.

Tour Director

Services of a specially-trained **passports** Tour Director throughout.

Travel Protection

passports provides and pays for a Post-Departure Travel Protection Plan that provides coverage for Trip Interruption, Trip Delay, Baggage Loss or Delay, Medical Expense and Evacuation and more.

Investment

\$3369

Program Cost	\$3519
	-\$150 <i>Early Enrollment Discount</i>
Total	\$3369

Early Enrollment Discount expires September 15, 2019. Final payment is due 11/18/2019 or, with E-Z Pay, 2/6/2020. Tour cost is based on a group size of 20 participants. Departure from Miami, FL. Adults 24 years or older are automatically charged for double rooms. With doubles, total price is \$3,649.

Enroll Today!

- 1 Visit our website
passports.com/enroll
- 2 Enter Tour ID
LGALIANA2020-7

Iberian Delights

Departs: March 7, 2020



Days 1-2: Arrival Lisbon

Arrival transfer

Day 3: Lisbon

Half-day city sightseeing: Local Guide, Visit to the Jerónimos Monastery

Excursion to Sintra and Cascais: Local Guide, Visit to the National Palace of Sintra, Sightseeing stop in Cascais, Sightseeing stop at the Mouth of Hell seaside chasm

Optional Fado Performance

Day 4: Lisbon - Algarve Coast

Day 5: Algarve Coast - Seville

Flamenco show

Day 6: Seville - Granada

Half-day city sightseeing: Local Guide, Visit to Seville Cathedral (view Christopher Columbus' tomb) and the Giralda Tower, Visit to the Royal Alcázar of Seville

Day 7: Granada - Madrid

Half-day city sightseeing: Local Guide, Visit to the Alhambra Palace, Visit to the Generalife Gardens

Fast train Granada-Madrid, Arrival transfer

Day 8: Madrid

Half-day city sightseeing: Guide, Visit to the Prado Museum, Prado headset

Visit to the Reina Sofia Museum

Optional Entrance to the Amusement Park (Parque de Atracciones): Teleférico de Madrid cable car ride

Day 9: Departure

Departure transfer

Detailed Itinerary

Saturday 3/7 - Sunday 3/8

Arrival Lisbon

Arrival transfer

Meals included: None

Overnight: Lisbon

Monday 3/9

Lisbon

Half-day city sightseeing: Local Guide, Visit to the Jerónimos Monastery

Excursion to Sintra and Cascais: Local Guide, Visit to the National Palace of Sintra, Sightseeing stop in Cascais, Sightseeing stop at the Mouth of Hell seaside chasm

Optional Fado Performance

Meals included: Breakfast

Overnight: Lisbon

Days 1-2: Arrival

It's a short night's sleep as you fly across the Atlantic to awaken with the dawn. Beneath you, glimmering in the early morning sun, is the wide and generous delta of the River Tagus, once Europe's main point of departure for the New World. This is Portugal and her capital city, Lisbon.

Get settled into your centrally-located hotel. Soon you're out enjoying the narrow streets, markets and squares of the city that was called *Alis Ubbo* ("pleasant bay") by its early settlers, the Phoenicians.

Day 3: Lisbon City Sightseeing, Optional Excursion to Sintra, Optional Fado Performance

Get introduced to historic and contemporary Lisbon on a city tour past iconic sights: St. George's Castle, the *Belém Tower*, the *Vasco da Gama Bridge*, the historic *Alfama* district, the popular cafés of the *Praça do Rossío*, the Monument to the Discoveries, and Lisbon's cathedral (*Sé*), which houses the baptismal font where a local baby who became St. Anthony of Padua was baptized in 1195.

A half-day local guide, well-educated and specially-trained on the history and culture of Lisbon and its surroundings, will accompany your group.

Visit to the Jerónimos Monastery

Visit one of Lisbon's great landmarks, the beautiful convent built of all white marble, which was founded in 1502 to give thanks for the successful return of Vasco da Gama's fleet from the Indies. Said to be "built by pepper," or monies from the spice trade, the *Jerónimos Monastery* displays a profusion of sea motifs: seashells, ropes and anchors typical of the Manueline style that peaked during the reign of Manuel I (1495-1521).

Free time in Lisbon

The afternoon is unscheduled.

Perhaps you'd like to visit the *Oceanário*, the aquarium located on the waterfront that's a popular legacy of the 1998 World's Fair.

Excursion to Sintra and Cascais

Set out on an excursion to a beautiful town classified by UNESCO as a World Heritage Site. Lord Byron called Sintra a "glorious Eden," for its enchanting setting and its lush gardens adorned with trees and plants brought back from the far reaches of the Portuguese empire.

A half-day local guide, well-educated and specially-trained on the history and culture of Lisbon and its surroundings, will accompany your group.

Visit to the National Palace of Sintra

Visit the *Palácio Nacional de Sintra*, a royal residence which dates back to the Middle Ages. It is recognizable by its two conical kitchen chimneys.

Sightseeing stop in Cascais

Enjoy a sightseeing stop in Cascais, a fishing village that became a fashionable resort in the 19th century. Nowadays, tourists still come for its sand beaches and marina, as well as its Manueline church with Baroque paintings by the 17th-century artist Josefa de Óbidos, one of the rare female painters of her time.

Sightseeing stop at the Mouth of Hell seaside chasm

Less than two miles from downtown Cascais, you'll come across the spectacular *Boca do Inferno*, a grotto carved by the surf in the rugged coastline, best seen at high tide when thundering waves crash against the rock.

Tuesday 3/10

Lisbon - Algarve Coast

Meals included: Breakfast
Overnight: Algarve Coast

Wednesday 3/11

Algarve Coast - Seville

Flamenco show
Meals included: Breakfast
Overnight: Seville

Thursday 3/12

Seville - Granada

Half-day city sightseeing: Local Guide, Visit to Seville Cathedral (view Christopher Columbus' tomb) and the Giralda Tower, Visit to the Royal Alcázar of Seville
Meals included: Breakfast
Overnight: Granada

Optional Fado Performance

Tonight, attend a performance of the hauntingly beautiful Portuguese music known as *Fado* ("fate"). This is the country's most famous musical form, traditionally performed by one singer accompanied by a twelve-string Portuguese *guitarra*.

Day 4: Travel to the Algarve Coast

Travel to Portugal's ruggedly beautiful Algarve coast. The Algarve (Arabic for "the west") is Portugal's southernmost province, fringed with eerie rock formations and white-sand beaches. Traditional fishing villages with pastel houses color the shoreline.

Day 5: Travel to Seville, Flamenco Show

Today, travel on due east along the Algarve coast, through lemon and almond orchards. You're headed to the Spanish frontier, *Andalucía*, and the loveliest city in all of Spain, *Sevilla*, the home of Carmen, Figaro, and Don Juan himself.

Flamenco show

This evening, enjoy traditional entertainment, *flamenco!* The poet Federico García Lorca called it "the most gigantic creation of the Spanish people." You will long remember its complex and insistent rhythms, castanets, guitars and clacking heels as a highlight of your trip to Spain.

Day 6: Seville City Sightseeing, Travel to Granada

Get acquainted with *Sevilla* on a tour of the city. You'll stop for photos at the *Plaza de España* and explore on foot the well-preserved *Barrio de Santa Cruz*, a picturesque maze of alleys and patios which once was the Jewish quarter. You will see the ancient minaret called the *Giralda*, the *Parque María Luisa*, the famous tobacco factory where Bizet's *Carmen* worked and the crenelated tower called the *Torre del Oro*, which was built in the 13th century to protect the port.

A half-day local guide, well-educated and specially-trained on the history and culture of Seville, will accompany your group.

Visit to Seville Cathedral (view Christopher Columbus' tomb) and the Giralda Tower

A visit is included to the great Gothic cathedral, where you will see the flamboyant monument to Columbus, and the tomb of Ferdinand III: its trilingual inscription in Arabic, Hebrew and Castilian symbolizes this 13th-century king's vision of his kingdom as the home of all three faiths.

Then, climb the *Giralda*, a former minaret that stands near the cathedral. Instead of stairs, this tower was designed with an interior ramp which makes the climb almost effortless. From the top, visitors have a great overview of the cathedral's roof and buttresses.

Visit to the Royal Alcázar of Seville

Enjoy a visit to this UNESCO World Heritage Site over a thousand years old that's a stunning blend of Mudéjar and Christian architecture. Regarded as the most beautiful palace in Spain, *El Real Alcázar de Sevilla* was a residence of Spanish kings for nearly seven centuries after the Reconquista.

Travel to Granada

Board your coach for a drive to the last stronghold of the Moors: Granada.

Friday 3/13

Granada - Madrid

Half-day city sightseeing: Local Guide, Visit to the Alhambra Palace, Visit to the Generalife Gardens

Fast train Granada-Madrid, Arrival transfer

Meals included: Breakfast
Overnight: Madrid

Day 7: Granada City Sightseeing, Train to Madrid

Half-day city sightseeing

Discover Granada today on a tour of the city.

A half-day local guide, well-educated and specially-trained on the history and culture of Granada, will accompany your group.

Visit to the Alhambra Palace

Visit *Medina al-Ambra*, the "Red City" better known now as the Alhambra, which was the palace of the Moorish rulers. Its beauty inspired Washington Irving's *Tales of the Alhambra*.

In its Nasrid Palaces, you will see extraordinary stucco ornamentation and intricate tilework, particularly in the Golden Room. The Alhambra also illustrates the mingling of cultures in Islamic Spain: notice the Christian shell motif used to decorate an alcove in the Courtyard of Myrtles and the Star of David found in a room off the Courtyard of Lions.

Visit to the Generalife Gardens

You will also tour the gardens created for the Sultan and exquisitely maintained ever since.

Train to Madrid

Today's rail journey includes travel aboard a fast AVE train bound for Madrid, the bustling capital of Spain.

Get settled in your *madrileño* hotel and explore your surroundings.

Day 8: Madrid City Sightseeing, Reina Sofia Museum, Optional Casa de Campo Amusement Park

On a tour of the city, you will be introduced to the sights and the city grand squares: *Plaza Mayor*, *Puerta del Sol*, *Plaza de España* with the Cervantes Monument, *Gran Vía*, *Calle Alcalá*, *Plaza de Colón*, and *Plaza de Cibeles* with its fountains.

A half-day local guide, well-educated and specially-trained on the history and culture of Madrid and its surroundings, will accompany your group.

Visit to the Prado Museum

View world-famous paintings by El Greco, Goya, and Velázquez, and much, much more, at the magnificent *Museo del Prado*.

Visit to the Reina Sofia Museum

At the *Centro de Arte Reina Sofía* you will see the permanent collection of modern works by artists such as Dalí, Miró, and Picasso, notably Picasso's haunting *Guernica*, a memorial to the victims of the Nazi bombing of a Basque village, long kept out of Spain because of the artist's refusal to recognize Franco's dictatorship.

Free time in Madrid

The afternoon is unscheduled.

You may want to check out the elegant *El Corte Inglés* department store at the Puerta del Sol.

Optional Entrance to the Amusement Park (Parque de Atracciones)

Visit the *Parque de Atracciones*, the amusement park that's located in *Casa de Campo*, Madrid's largest public park. Rides, arranged in four zones, feature star attractions such as Fjords, with aquatic thrills, as well as Top Spin and Vertigo, known for their spectacular dives.

Enjoy a ride on the *teleférico* that goes up to *Casa de Campo*, the largest public park in Madrid.

Saturday 3/14

Madrid

Half-day city sightseeing: Guide, Visit to the Prado Museum, Prado headset

Visit to the Reina Sofia Museum

Optional Entrance to the Amusement Park (Parque de Atracciones): Teleférico de Madrid cable car ride

Meals included: Breakfast
Overnight: Madrid

Sunday 3/15

Departure

Departure transfer

Meals included: Breakfast

Day 9: Departure

¡Adios España! Madrid's airport recedes and you're 500 miles closer to home with each hour in the air. Race the sun westward, arriving home later today, eager to share your experiences with family and friends.

Cost Breakdown

Itinerary	Iberian Delights
Departing	March 7, 2020
Departure City	Miami, FL
Rooming	Triples
Program Cost	\$3,519
	-\$150 Early Enrollment Discount for enrollments before 9/15/2019
Total Cost	\$3,369
Monthly Payment	\$546 with E-Z Pay after \$95 deposit

*Total Cost includes discounts which expire as listed. Program Cost is valid for those who enroll and pay in full before November 18, 2019. Alternate convenience monthly payment of \$958 for enrollments before September 15, 2019 after \$495 deposit.

Available Add-ons not included in price	Fado Performance: \$35 Entrance to the Amusement Park (Parque de Atracciones): \$60 Madrid public transportation pass 2-day zone A: \$20 Double rooms: \$280 per person - 7 @ \$40 per night (mandatory for adults 24 years and older)
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Choose your payment plan:

E-Z Pay Billing Plan

OR

Convenience Billing Plan

- **\$95 deposit**
- **30-day final payment deadline**
- **automatic withdrawals**
- **lower monthly payments**

- **\$495 deposit**
- **110-day final payment deadline**
- **pay when you choose, as long as you pay in full by the final payment deadline**
- **Credit cards accepted with a 4% fee**

Online Application

Log on to **passports.com/enroll**.

Enter your Tour ID, provided by your group organizer.

Complete the application, and choose E-Z Pay as your payment option. Follow the online instructions.

Then, sit back and relax! The rest of your payments will be automatically withdrawn from your checking account on a monthly basis.

Online Application

Enter your Tour ID at **passports.com/enroll**, and complete the application. Select pay by credit card as your payment option.

Credit card payments may only be made with online applications, and a \$25 service fee will apply.

Paper Application

Complete and sign the enrollment application on the facing page. Mail the application and a check for your initial deposit to the **passports** headquarters:

7 Midstate Drive Suite 102
Auburn, MA 01501

ENROLL ONLINE TODAY AT
passports.com/enroll

Post-departure Travel Protection Plan

The travel protection plan, provided and paid for by **passports**, offers valuable coverage to all eligible travelers. Travel with less stress knowing this complimentary Post-Departure travel protection plan is in place! For more information, see below.

POST-DEPARTURE PLAN BENEFITS	COVERAGE PER PERSON (up to limits below)	
TRIP INTERRUPTION	\$1,000	In the event the trip is cut short for a covered reason, this benefit covers the additional airfare costs to return home.
OCCUPANCY UPGRADE	\$1,000	Reimbursement for the additional cost incurred as the result of a change in the per person occupancy rate if your traveling companion's trip is canceled or interrupted for a covered reason and you do not cancel or interrupt Your Trip.
MISSED CONNECTION	\$1,000	If you miss a departure due to a cancellation or delay, this benefit provides coverage for unused, pre-paid expense resulting from the missed connection. Coverage is provided for additional transportation expenses, reasonable accommodations, meal expense and non-refundable trip payments for unused portions of your trip.
TRIP DELAY	\$1,000	Assists with additional travel expenses incurred during a 5+ hour delay of common carrier for a covered reasons**. This includes hotel, meals and local transportation.
ACCIDENTAL DEATH & DISMEMBERMENT	\$25,000	Pays a percentage of the maximum benefit amount if a loss occurred as a result of an accidental injury or death during a trip.
EMERGENCY ACCIDENT AND SICKNESS MEDICAL EXPENSE	\$50,000	Provides coverage for covered emergency medical expenses** such as an accidental injury or illness that strikes while on your trip.
EMERGENCY EVACUATION AND REPATRIATION OF REMAINS	\$250,000	Offers protection in the event that emergency medical care is needed and an emergency evacuation to a better level of care – or home – is required. Also covers the costs associated with returning remains home in the event of a tragedy.
POLITICAL OR SECURITY EVACUATION	\$50,000	Covers all reasonable evacuation expenses to transport you to the nearest safe haven.
BAGGAGE AND PERSONAL EFFECTS	\$1,500	Reimbursement for permanently lost, stolen, damaged or destroyed baggage or personal effects, including passports and visas.
BAGGAGE DELAY	\$250	Covers expenses not otherwise covered by a common carrier, hotel or travel supplier for personal effects if checked baggage is delayed or misdirected.

This is a plan summary, to obtain the full travel insurance plan details: please call 1-844-812-2599 or visit online at: <https://passports.archinsurancesolutions.com/description-of-coverage>

Optional pre-departure Deluxe Travel Protection Plan

The Deluxe Travel Protection Plan works in conjunction with the Post-Departure plan provided and paid for by **passports**. The travel protection plan, provided by Arch Insurance, offers valuable coverage to the travelers of **passports** at a competitive price.

BENEFITS	MAXIMUM LIMIT	
TRIP CANCELLATION	UP TO TRIP COST	Protects the prepaid, non-refundable costs of covered airline tickets in the event the trip is canceled for a covered reason.
CANCELLATION FOR ANY REASON	75% OF NON-REFUNDABLE TRIP COST, UP TO \$10,000	<p>Reimbursement for 75% the unused non-refundable pre-paid payments or deposits for your travel arrangements when you cancel your trip for any reason not otherwise covered by this policy.</p> <p>Coverage is only available if you purchased this plan within 21 days of your initial deposit, you insured 100% of your travel arrangements that are subject to cancellation penalties or restrictions, and you cancelled your trip 48 hours or more before your departure date.</p>
TRIP INTERRUPTION	150% OF THE TRIP COST	In the event the trip is cut short for a covered reason, this benefit covers the additional airfare costs to return home.
TRAVEL ASSISTANCE		<p>Global travel assistance, medical emergency, and concierge services are available 24/7/365.</p> <p>Medical Assistance Services include:</p> <ul style="list-style-type: none"> • Medical Monitoring • Medical, Dental, Ophthalmic, and Pharmacy Referrals • Deposits, Advances and Guarantees • Dispatch of Medicine, Eye Glasses, Dental Prosthetics • Emergency Medical Transportation (Evacuation/Repatriation) • Medically Supervised Repatriation • Repatriation of Remains <p>CALL TOLL FREE: (within the United States and Canada) 844-359-0417 CALL COLLECT: (from all other locations) 443-275-6001</p>

NEED TO FILE A CLAIM?

Visit

<https://passports.archinsurancesolutions.com/claims>

to download a claim form
and contact the Arch Insurance Solutions
claims department.

TRIP COST

PLAN COST PER PERSON (0-30 Days)

\$0 - \$2,500	\$110
\$2,501 - \$6,000	\$255
\$6,001 - \$8,000	\$353
\$8,001 - \$10,000	\$441

For trips 31-120 days in length, add \$2 per day.

* This is a general overview of the policy. To obtain the full travel insurance plan details: please call 1-844-812-2599 or visit online at <https://passports.archinsurancesolutions.com/description-of-coverage>. There are additional definitions, exclusions and limitations that apply to all coverages and services. This document does not serve as a contract of any kind. Plan benefits, limits and provisions may vary by state jurisdiction. This brochure provides a broad overview of your policy provisions and does not revise or amend the policy. Insurance coverages are underwritten by Arch Insurance Company, NAIC #11150, under policy series LTP 2013 and endorsements thereto. Policies are administered by Arch Insurance Solutions, 1-877-722-1959, CA License #018111, TX License #1787195. Your policy is the contract that specifically and fully describes your coverage. Certain restrictions and exclusions apply and coverages may vary in certain states. Please refer to your policy for detailed terms and conditions. Consumer disclosures can be found at: <https://passports.archinsurancesolutions.com/disclosures>



Student Adult

For online enrollment go to passports.com/enroll

PERSONAL DATA

All information must match your passport (check your passport!) — fees will apply for name changes. Do not use nicknames. Please print clearly. Your passport must be valid for at least 6 months after you return from your trip.

LAST NAME _____ FIRST NAME _____ MIDDLE NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____
Do not abbreviate city.

PRIMARY TELEPHONE (_____) _____ CELL PHONE (_____) _____

PARTICIPANT EMAIL _____ PARENT/GUARDIAN EMAIL _____

DATE OF BIRTH (MM/DD/YYYY) _____ SEX MALE FEMALE

DIETARY RESTRICTIONS / ALLERGIES _____

ADULT TRAVELERS PLEASE SELECT ROOMING PREFERENCE:

I will purchase double room accommodations. ROOMMATE NAME _____

Bill me for single room accommodations.

CITIZEN OF (COUNTRY) _____

PASSPORT # _____ DATE OF ISSUE _____ EXPIRATION DATE _____ COUNTRY OF ISSUE _____

If you do not have your passport, please leave this section blank and provide us with the information when you receive your passport. Travelers are solely responsible for obtaining all proper travel documents, visas and passports. See Release & Agreement, paragraph #18.

PARENT/GUARDIAN'S NAME _____ TELEPHONE (_____) _____
If 21 or older, please indicate next of kin.

EMERGENCY CONTACT _____ TELEPHONE (_____) _____

TOUR GROUP DATA

GROUP LEADER _____

DEPARTURE DATE _____

DEPARTURE CITY _____
Leave departure city blank if traveler is purchasing land-only package.

Special terms apply for the following options:

Check here if your U.S. departure city is different from that of the group.

Check here for land arrangements only (you will arrange your own air transportation).

Check here if you will travel on different dates from the group. Please complete the **Special Travel Arrangements Form** online at passports.com/docs. Contact **passports** for assistance.

FINANCIAL DATA

A \$495 Deposit must accompany this form.

TRAVEL PROTECTION

I/we accept the Deluxe Travel Protection Plan for \$____.

I/we decline the Deluxe Travel Protection Plan.

See page 11 for plan details and rates.

Make checks payable to:

passports Student Depository Account

See 2020-2021 Terms & Conditions for credit card payment details and other payment guidelines.

Total enclosed:

\$ _____

Do not send cash.

MEDICAL / HEALTH DATA

Please send a confidential letter to **passports** concerning any medical condition(s) which could affect your travel.

SIGNATURES

PLEASE SIGN HERE

I (we), the undersigned, have read and fully understand the **passports 2020-2021 Terms & Conditions** and **passports 2020-2021 Release & Agreement** including the sections concerning itinerary changes, payment terms, code of conduct and cancellations/refunds, and I (we) agree to accept these conditions.

APPLICANT'S SIGNATURE _____ DATE _____

PARENT OR GUARDIAN SIGNATURE _____ DATE _____
IF APPLICANT IS UNDER 21

Complete and sign form; give it to your group leader with your deposit (may also be paid online).

I am an applicant for a tour with Passports, Inc., d/b/a Passports, and acknowledge and agree to the following conditions binding upon myself, and upon my parents or guardians if I am a minor, and upon Passports, Inc. ("Passports").

1. Responsibility. Passports is responsible only for the acts or omissions of its employees. Each tour begins with the takeoff of the first flight and ends upon completion of the return flight (with the exception of land-only arrangements, which start at the first hotel and end with completion of services at the last hotel).
2. Passports cannot be responsible for events beyond its control, including, without limitation, acts of God, war, strikes or government restrictions, or for any other circumstances of *force majeure*; nor, in the absence of its own negligence, for personal injury, accidents, illness, death, property damage or loss, delay or inconvenience caused by persons not controlled by Passports, including, without limitation, airlines, bus companies, railways, hotels, restaurants, taxis, group leaders, or any other agency, company or individual.
3. Passports is not responsible for loss of a government-issued passport, travel documents or tickets, loss or damage to luggage or any other personal belongings, or for consequential damages in any event.
4. Passports reserves the right to cancel any participant at any time for reasons which appear to be valid in its sole judgment. Passports shall have the right, without refund, to send home (on notice to parent or guardian for minors) at his/her own expense, and without escort, any student or adult who does not adhere to Passports' Code of Conduct, or who infringes upon others' enjoyment of the tour. I agree to release Passports, its agents and employees, my local school and school district, and the group leader from all claims arising out of such events, acts, or omissions.
5. I understand that if I am expelled from school, or if I am under other disciplinary measures instituted by my teacher, school or other authorities, or if I fail to meet the requirements for this tour as set forth by my teacher, school, school administrators or others, I could be declared ineligible to participate in the tour. My application may be cancelled, and I will be subject to the cancellation/refund policy published in the Terms & Conditions. I agree to comply with all instructions of my group leader.
6. Passports is not responsible for me when I am absent from Passports scheduled activities. I understand I will be required to pay for any damage or injury, whether accidental or willful, caused by me while on a Passports tour. If by my acts or omissions I cause or threaten to cause damage of any kind whatsoever to third parties, I accept full responsibility. Further, in the event of such damage or loss, I agree to indemnify and hold Passports harmless from any and all actions taken by third parties for said damages and loss.
7. If I become ill, injured or incapacitated during my tour, Passports will do whatever it deems necessary to preserve my health and safety including, without limitation, obtaining medical treatment for me at my expense, and/or transporting me at my own or my parents' expense back to my home for medical reasons. I agree to pay or reimburse any extra expenses incurred on my behalf by my group leader, or other group members, for medical or other reasons.
8. Any photographs or video taken of me while participating in a Passports tour and/or any of my comments or statements may be freely used in Passports' published materials, without compensation and without liability.
9. If I wish to withdraw from a Passports tour, I must do so individually in writing. Any refund to which I may be entitled is given by the "2020-2021 Terms & Conditions" appearing in the Passports catalog, and elsewhere. No exceptions to the Terms & Conditions will be made.
10. Passports reserves the right to discontinue a tour due to low enrollment or other reasons, and/or make certain changes in departure dates, cities, the order of an itinerary, activities, hotels, group leader assignments, airlines, determination of flight routings, services, fees or other itinerary modifications as may be required, in its sole discretion. Such changes are not grounds for withdrawal with a full refund, or for refunds after the tour. If tour features are unavailable for any reason, substitutions will be made whenever possible.
11. Published catalog itineraries are based on a minimum combined number of participants enrolled. Customized itineraries are based on specific enrollment numbers as determined by the group leader and/or Passports. If any tour cannot operate due to low enrollment, Passports may offer the group leader a choice of the following alternatives: 1) An alternate, comparable tour as determined by Passports (utilizing public rail, bus, subway transportation, etc., when use of a private motorcoach is not justified). Participants are responsible for all costs associated with the program change; 2) Operating the original tour, provided all group members pay a "Small Group Supplement" which shall apply to all group members; 3) Deferring travel to a later date, with no provision either for interim refunds, or penalties; 4) Cancellation with special refund (withdrawal must be made in writing to Passports within seven (7) days of tour change notification. A refund of all payments minus the Travel Protection Plan cost (if any) and a \$225 administrative processing fee per traveler, will be paid to the individual traveler.) I understand that these changes are not grounds for cancellation without penalty, or for refunds after the tour. I understand that my group leader is authorized to choose alternatives on behalf of the entire group.
12. Passports reserves the right to change departure dates within the same weekend (or the nearest weekend for winter and spring departures); and within 10 days for summer departures. If such a change results in a tuition change, all group members must pay the Program Tuition fee for the new date. Custom tour members agree in advance to travel on an alternate tour chosen by their group organizer, or to pay a higher price bracket as previously agreed upon by the group organizer, if there is insufficient enrollment. I understand that these changes are not grounds for cancellation without penalty, or for refunds after the tour.
13. Passports and the airlines reserve the right to substitute airlines, to make changes in equipment, the itinerary, departure and arrival dates, times or cities, or to alter the itinerary, and I agree to accept any such changes. No refunds will be made under these circumstances, and Passports will attempt to provide comparable services or accommodations. Non-stop flights, specific airlines and/or schedules are not guaranteed. Airlines liability for loss or damage to baggage is limited. Due to airline, train and coach restrictions, luggage is limited to one suitcase, and one small carry-on bag per person. Airlines accept no liability for fragile or perishable articles. Higher limits of liability may be obtained from the airlines by paying the charge contained in the carriers' tariffs, or optional baggage protection insurance can be purchased. Passports is not responsible for airline-imposed checked baggage fees. I understand that the airlines liability for death/injury is limited by their tariffs and/or the Warsaw Convention.
14. Holidays, special sporting, religious, political or other conditions beyond Passports' control may produce the unavailability of centrally-located hotel accommodations or scheduled services. In such cases, Passports reserves the right to provide alternate accommodations and/or services, or to charge a supplement. Specific hotel properties or locations may be requested but are not guaranteed.
15. The published itineraries are sample descriptions only. Actual program itineraries may vary in certain respects. Flight information, hotel assignments and day-by-day itineraries will be available approximately 30 days prior to departure.
16. If my tour is being sponsored by my school, school board, school district, individual school administrator, or local municipality, I will be notified of this fact in writing. Otherwise, I understand that my tour is not officially sponsored, contracted, paid for, or regulated by any of these groups or individuals, even though my school may, as a convenience, allow the use of school premises for planning the tour. I hereby and expressly waive all claims against any such groups or individuals which might arise out of the tour, or relate to it in any manner, including changes in school/school board administrative policies concerning "school" travel trips.
17. I understand that Passports and my group leader reserve the right to select a qualified replacement for my group leader if he or she is unwilling or unable to accompany the group, for any reason. Such changes do not constitute grounds for cancellation without penalty. The standard refund policy applies.
18. I am responsible for obtaining and carrying a current passport with an expiration date not less than six months after my return date, and any necessary visas for the countries I am to visit. My inability to obtain such documents shall not constitute grounds for cancellation without penalty. The standard refund policy applies. Passports will not be held responsible if I am unable to obtain the necessary travel documents for participation in the program. I understand that I must allow Passports a minimum of 30 days notice for any documents from the company that may be required to obtain a visa.
19. Participants are subject in all other respects to the "2020-2021 Terms & Conditions" which appear in the Enrollment Guide, and elsewhere. In signing this Release & Agreement, I acknowledge and agree to these Terms & Conditions, and understand that they may supersede those in previous Passports publications in certain respects. All program applications are subject to acceptance by Passports headquarters in Auburn, Massachusetts.
20. I understand that this Agreement is expressly between me and Passports, and that it cannot be modified by a third party, including my group organizer, school, or school board. I understand that Passports is not responsible for third party errors, and that Passports strictly adheres to published policies, including those published in the Terms & Conditions. No exceptions will be made to this Agreement or to the Terms & Conditions. Any modification or extension of this Agreement by Passports must be made in writing by an officer of Passports.
21. In the event any part of this contract is found to be legally void or unenforceable, then such part will be stricken but the rest of this document will be given full force and effect.
22. Arbitration: I agree that any dispute concerning, relating, or referring to this contract, the brochure, or any other literature concerning my trip, or the trip itself shall be resolved exclusively by binding arbitration in Worcester, Massachusetts, according to the then existing commercial rules of the American Arbitration Association. Such proceedings will be governed by substantive (but not procedural) Massachusetts law.

By submitting a signed application and deposit, the applicant agrees to the following terms and conditions.

“How do I sign up?”

Reservations, Deposits and Payments: To reserve a space on a tour, ask your group organizer for your group’s Tour ID. Sign on to passports.com/enroll and enter your Tour ID. After filling out the application form, you will be asked whether you would like to include the Deluxe Travel Protection Plan in your overall tour cost (see page 11 of your Enrollment Guide).

There are three deposit/payment options:

E-Z Pay Automatic Payment Plan: Pay \$95* deposit with the E-Z Pay payment plan (automatic withdrawals from your checking account). Note: a \$10 fee will be charged for any E-Z payment that is returned by your bank for any reason.

Enroll by Credit Card: Pay \$495* by credit card (credit cards may be used with online enrollment only). A \$25 service fee applies.

Traditional Enrollment: Pay \$495* by check via postal mail. Make check payable to **passports Student Depository Account**. Be sure to include your signed, paper application. Note: a \$10 fee will be charged for any check returned by your bank for any reason.

*If interested in purchasing the Deluxe Travel Protection plan, include the additional amount with your deposit. See page 11 for plan details and rates.

Please do not send cash at any time. Allow 7 business days for processing of your application.

Late enrollment: Travelers enrolling within 100 days of departure must apply with full payment, including the \$75 Late Enrollment Fee. Additional airfare supplements may apply to late applicants. Late applicants may be placed on a waitlist pending space availability, and, if not accepted onto the tour, will receive a full, 100% refund.

“I’d like to make convenient monthly payments, and not worry about late fees.”

“Convenience Billing” and “E-Z Pay” Payment Programs: Upon acceptance, travelers will be enrolled in **passports’** traditional “Convenience Billing” program, and will be billed monthly sums which calculate their trips being paid in full by the 110-days-before-departure Final Payment Deadline. Payment of monthly “Convenience” payments is optional, but travelers must pay in full 110 days prior to departure. Travelers may instead opt for the E-Z Pay automatic withdrawal payment plan, which will extend their final payment deadline to 30 days prior to departure. E-Z Pay monthly payments are withdrawn from the traveler’s bank account, on a date specified by the user. E-Z Pay users who “opt-in” at initial enrollment pay a trip deposit of \$95 – not the usual \$495. Existing travelers can “opt-in” to the E-Z Pay program up until 150 days prior to departure. E-Z Pay users can opt out of the program in writing, at any time, for any reason. If a traveler chooses to opt out of the E-Z Pay program at any time, the final payment deadline reverts to 110 days prior to departure.

“When must I be paid in full?”

Payment in full must be postmarked 110 days prior to departure. E-Z- Pay users must be paid in full 30 days prior to departure. Participants are solely responsible for qualifying for deadlines, and will not necessarily receive an invoice prior to their individual deadline dates. A \$75 late fee will apply if full payment is not received by the deadline. For non-E-Z- Pay participants, if full payment is not received 95 days before departure, the traveler will be cancelled from the tour with resulting cancellation penalties. (See right.) Also, see reinstatement policy.

“How do I know my money’s safe?”

passports Student Depository Account: Client payments will be escrowed in the **passports Student Depository Account**. The account is maintained at the Cornerstone Bank, and bears the bank I.D. #1023906233. Withdrawals from this account prior to the return of the tour will be limited to direct costs on behalf of the traveling group, such as airfares and land deposits, client refunds, service fees, and administrative expenses; provided, however, that the total of

such administrative expenses attributable to any one client or client group shall not exceed (a) aggregate client revenue(s) minus sums required to operate the tour(s), or (b) the total of cancellation penalties which would be withheld by **passports** in the event of Elective Cancellation/Withdrawal of the client or client group, *whichever is less*.

passports’ CST# is 2067919-40.

“I don’t want to, but I’m cancelling!”

Elective Cancellation/Withdrawal: Individuals may withdraw from the tour at any time, but must do so in writing. Telephone cancellations will not be accepted. Notification by postal mail, fax and/or email is acceptable, and must bear a clear date of submission or a postal service postmark. The main group leader may cancel any participant’s position on the tour, in writing, for any reason.

Refunds: Refunds are based on the date of withdrawal, as determined by the date of the withdrawal letter as described above. Persons cancelling will receive a refund less the cancellation fees listed below, and the non-refundable items described in the section below. Allow a minimum of 30 days for processing. No exceptions will be made.

Refund policy: Withdrawal...

160 days or more before departure: refund less \$620
130-159 days before departure: refund less \$820
110-129 days before departure: refund less \$1,070
80-109 days before departure: refund less \$1,320
30-79 days before departure: refund less \$1,570
29 days or less before departure: no refund

In addition, airline tickets and penalties, insurance fees, special arrangement fees, and optional excursions are non-refundable. Substantial payments and deposits are made on travelers’ behalf to airlines, hotels, bus companies and overseas suppliers well in advance of departure, and are mostly non-refundable. Therefore, full refunds are not available from **passports**.

Deluxe Travel Protection Plan: Receive reimbursement up to 100% (Trip Cancellation) or 150% (Trip Interruption) of your Insured Trip Cost if you need to cancel or interrupt due to a covered reason. This plan also provides Cancel for Any Reason coverage, up to 75% reimbursement of your Insured Trip Cost. See page 11 for details. 1527143

Reinstatement: Cancelled participants may reinstate, if space is available, by sending the full payment due plus a \$225 Reinstatement Fee. Additional airfare supplements may apply. Reinstatements are not accepted within 60 days of departure.

“I can’t go, but he (she) can!”

Substitutions: Persons wishing to withdraw may substitute another person at least 110 days before departure. Notification of cancellation with substitution must be made in writing to **passports**. The withdrawn participant will receive a refund of all sums paid, less the Deluxe Travel Protection Plan cost (if any), a \$225 service fee, and any airline penalties. Substitutes are not eligible for any price guarantees given to the cancellee, and are therefore subject to prices in effect at the time of substitution. If **passports** cannot accept a substitute, for any reason, the original participant must abide by the standard refund policy.

“I think I’ll stay on after the group comes back...”

Delayed Return Flights and Travel Extensions: If an individual desires to travel on different dates from those of the main group, a \$425 change fee will apply. If additional costs are required, **passports** will contact the traveler with details. Such changes may only be made 110 days or more before departure.

Individuals departing from alternate U.S. cities cannot be guaranteed specific flights, airlines, air routings or connections with the main group. Participants who depart from an alternate departure city will be required to pay the program tuition from that departure city and to provide their own airport transfers. Participants who wish to fly with the main group must arrange their own transportation to and from the main group’s airport. Requests for alternate U.S.

2020-2021 Terms & Conditions

departure cities will not be accepted less than 110 days before departure.

“Land Only” participants who wish to purchase their own airline tickets must contact **passports**. Internal flights while overseas, if included in itinerary, will be provided. Land only participants must provide their own airport transfers.

Participants switching from the group flight routing to their own transportation or vice-versa must submit a request in writing, and cannot be honored if received within 110 days of departure. Additional airfare costs may apply, and the individual traveler is responsible for payment of additional airfare costs.

“I’d like to know about rooming fees.”

Program Tuition prices listed in the catalog are based on triple student rates, with roommates assigned at the discretion of **passports**. Group organizers, adults or students may be subject to obligatory double or single rooms. **passports** will provide one obligatory double/single room, per gender, per motorcoach, for participants under 24 who must be roomed in double accommodations due to odd rooming configurations. Adults 24 years of age or older will be billed for obligatory room accommodations.

Adults who request single accommodations are required to pay for that service, and will be billed accordingly. Individuals will be notified by **passports** and are obliged to pay the cost of any rooming fees as shown below. Final rooming configurations are determined approximately 60 days prior to departure. “Home-town” groups will room together whenever possible, but should be prepared to share rooms with members of other “home-town” groups if necessary. Rooming configurations may vary from hotel to hotel.

Double rooms: Adults 24 years of age or older who are not leading a group are subject to a mandatory \$40 per-person per-night charge, for European tours, in addition to the basic published tour cost. For non-European tours, contact **passports** for double room fees. This additional mandatory charge guarantees double room accommodations at hotels. Travelers sharing a double room with the group organizer must pay their portion of the double room supplement. The double room guarantee is not refundable in the unlikely event that all group members receive complimentary double room accommodations by default during the tour.

Shipboard double room accommodations are available at \$40 per person, per night (inside cabin) for European cruises (for outside cabin double room fees, contact **passports**). Shipboard double room fees for non-European cruises are available upon request, subject to availability.

Single rooms: Single room accommodations at hotels, if available, are at a charge of \$100 per night. For non-European tours, contact **passports**. Single rooms on trains and ferries are often not available.

“Let’s have the fine print: what’s included?”

Program Tuition Includes: Round-trip air transportation on major scheduled airlines. (The airlines involved are not responsible for any acts, omissions or events while you are on board the aircraft.) Triple rooms in Three Star or Four Star hotels. Private baths guaranteed. Ground transportation by private motorcoach, second-class rail service, steamship or ferry. (Air-conditioned hotels and motorcoach provided where available.) Continental breakfasts and dinners daily except as noted in itinerary. (Dinners not included on “Destination”, “Twin Cities” and “Triple Cities” programs.) Lunches included only where noted specifically in itinerary. Sightseeing as indicated in itineraries, subject to restrictions beyond **passports’** control such as seasonality, closing times, holidays, special events, strikes, traffic conditions or inclement weather. Services of a specially-trained **passports** Tour Director/representative unless otherwise noted. Port taxes and European coach driver and local guide tips. Tour Director tips as noted on your itinerary. **passports** provides and pays for a post-departure travel protection plan which provides coverage for trip interruption, emergency medical expenses, baggage loss or delay, trip delay and more.

“What’s not included?”

Program Tuition Does Not Include: U.S. passport fees, visa fees, border fees, foreign airport arrival/departure taxes (foreign arrival/departure taxes will be pre-billed to clients whenever possible, as a convenience), late payment fees, portage, non-European guide and coach driver tips, cruise personnel tips, baggage fees, overnight lodging and transportation and other expenses related to airline rescheduling or delays or redefinition of travel seasons, personal expenses, gifts, laundry, valet service and unscheduled activities.

Tour Director tips, entrance fees, beverages, lunches, optional excursions or field trips, guided shore excursions on cruises, transportation to/from dinners, theater performances and tours are included only when specified in the itinerary.

Deluxe trip cancellation insurance is optional.

“What else do I need to know?”

passports programs are designed with teenage students in mind. Most tours involve a lot of walking. Porterage is not included. Traveling with **passports** is not recommended for individuals who have difficulty walking, climbing stairs, carrying baggage, or otherwise requiring special assistance. **passports** programs are educational in nature. Groups consisting mainly of adults may wish to consider paying a supplement to guarantee a modified, “all-adult” program.

The traveler’s name must match his/her passport for correct issuance of airline tickets. If a name must be changed or corrected after the published final payment deadline for the tour, an airline-imposed name change fee may apply along with a \$225 service fee.

For additional information, please see the Release & Agreement. Your Agreement and the above Terms cannot be modified except in writing by an officer of **passports**. No verbal modification shall have any validity.

High-Quality Educational Travel for Over 50 Years!

passports was founded by Dr. Gil Markle in 1992. Dr. Markle is regarded as one of the pioneers of U.S. student travel for his creation of ALSG (American Leadership Study Groups) in 1965. His passion for education through travel touched the lives of hundreds of thousands of American youth.

passports continues to be family-owned and operated by a team of outstanding travel professionals. **passports** cares about every traveler and prides itself on its dedication to detail and promise of customer satisfaction.



Standard **passports** Tours Include

- Full-time, specially-trained tour director
- Three- or four-star hotels in the city center, right near the sights you came to see
- Authentic, three-course meals in a variety of local restaurants
- Preferential flight routings, getting you to your destination sooner, with fewer connections
- Post-departure travel protection plan provided and paid for by **passports**
- The experience of a lifetime!

Peace of Mind

passports has demonstrated over the years that the safety and security of our travelers is our number one priority.

While emergencies overseas are rare, **passports** communicates swiftly and clearly with parents and school administrators if travel issues arise.

Parents also have access to the **passports** 24-hour on-call response team at our toll free number, 1-800-332-7277.

For more information, including an outline of our overseas action plan partnered with iJET, visit passports.com/safety-and-security



passports

educational group travel



How to Enroll

On board? Then it's time to enroll!

Signing up for your tour is easy. Just follow these steps:

- 1 Go to passports.com/enroll.
- 2 Enter your Tour ID provided by your group organizer (see cover).
- 3 Complete the application, and choose your payment method.

OR

Complete the paper application and mail it in to our office!

passports.com/how-to-enroll

Bavaria!
Group Organizer: Ms. Sidney Nash

Tour Includes

- Departure Date**
March 16, 2019
- Overnights**
Rothenburg ob der Tauber 1 • Munich 2 • Innsbruck 1 • Lucerne 2 • Heidelberg 1
- Accommodations**
Accommodations in centrally-located three-star or four-star hotels. Rooming on a triple basis. Double rooms: \$280 per person.
- Transportation**
Round-trip transportation on scheduled airline. Deluxe touring motorcoach.
- Meals**
All breakfasts. One lunch. All dinners. Stadtkeller Swiss folklore dinner and show on Day 7. Lunch in Titisee on Day 8.
- Tour Director**
Services of a specially-trained **passports** Tour Director throughout.
- Travel Protection**
passports provides and pays for a Pre-Departure Travel Protection Plan that provides coverage for Trip Interruption, Trip Delay, Baggage Loss or Delay, Medical Expense and Evacuation and Repatriation.

Investment

- Tour Cost \$3369
- E-Z Payments \$172 monthly after \$95 deposit

Final payment is due 11/26/2018 or, with E-Z Pay, 2/14/2019. Tour cost is based on a combined enrollment of 35 participants. Departure from Boston, MA. Adults 24 years or older are automatically charged for double rooms. With double, \$1000 deposit.

Enroll Today!

- 1 Visit our website passports.com/enroll
- 2 Enter Tour ID **-YOUR TOUR ID HERE-**